

# RULES & PROCEDURES

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The following rules are to be presented to the Annual General Meeting (AGM) & Convention for approval or amendment. The rules and agenda, once adopted, shall not be amended nor subject to suspension.

## **RULES PERTAINING TO 2021 AGM & CONVENTION**

- 1.** The Officers of the Liberal Party of Newfoundland and Labrador in office immediately prior to the opening of the AGM & Convention shall be the Officers of the AGM & Convention.
- 2.** The President or her designate shall preside at all sessions of the AGM & Convention. The Chair shall interpret and enforce all rules, decide questions of order, and any other matters, subject to an appeal to the plenary session without debate.
- 3.** All reports and interventions shall be addressed to the Chair at the times provided for in the program, or at the times to be determined by the President. The Chair shall have the right to prescribe the length of time for persons addressing the meeting under all circumstances and at all times.
- 4.** All reports, resolutions, other matters and debates thereon, when not pursued to a conclusion, or for lack of time not brought forward at the AGM & Convention, shall stand referred without resolution by the AGM & Convention to the new Executive Board for disposition and action.
- 5.** The business of the AGM & Convention shall be limited to the matters set forth in the AGM & Convention agenda.
- 6.** Only AGM & Convention delegates may vote or move resolutions. The Chair shall ask if such resolutions shall automatically be put to a vote without debate. Unless 25% of delegates present at the session indicate an interest in debate on 1. The resolution, it shall be put to a vote and there will be no debate on it.
- 7.** The Chair will recognize delegates debating a resolution alternately from “supporting” and “modifying/ opposing” positions by electronic means. Subject to the discretion of the Chair, two delegates “supporting” and two delegates “modifying/opposing” will be recognized up to two minutes each.
- 8.** Whenever a vote of the AGM & Convention is required, the Chair shall put the question by asking those in favour to indicate “yea” and those opposed to indicate “nay”. The Chair shall declare the result.
- 9.** An appeal from the declared result may be taken if such appeal is supported by 50% of delegates in attendance.
- 10.** Appeals shall be decided by a standing vote of the AGM & Convention.
- 11.** Only accredited delegates in attendance may vote for the Officers of the Party, and on all other matters.

## **NOMINATION & ELECTION OF OFFICERS**

- 1.** Where only one Candidate for an Office on the Executive Board of the LPNL has been nominated on or before September 21, 2021 pursuant to the Notice of the AGM & Convention issued by the Executive Board, that Candidate shall be declared by the Chair to have been acclaimed to that Office.
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2. Where more than one Candidate for an Office on the Executive Board of the LPNL has been nominated on or before September 21, 2021 pursuant to the Notice of the AGM & Convention issued by the Executive Board, there shall be an election for that Office.
3. Voting for the election of Candidates to an Office on the Executive Board shall be conducted pursuant to the Rules & Procedures outlined in Schedule "A" as attached.

## **ELECTION OF OFFICERS**

1. The AGM & Convention shall continue beyond November 6, 2021 at a time to be determined by the Co-Chairs to allow for an appropriate period of time for the electronic Election of Candidates to an Office on the Executive Board.
2. Voting shall be conducted under the supervision of a Returning Officer. The Returning Officer need not be a delegate, but should be appointed by the Executive Board.
3. The Returning Officer shall have power to appoint a Deputy Returning Officer and Clerks who need not be delegates to supervise the process.
4. Each Candidate may appoint one Scrutineer to be present when The Returning Officer receives and verifies the results of the election and the appointed scrutineer shall, by their signature, verify the results on behalf of the Candidate.
5. The Returning Officer shall be the one and final authority on spoiled ballots and identification of delegates.
6. Voting shall take place at the time provided in the AGM agenda. The Returning Officer shall instruct the AGM & Convention as to the voting procedure.
7. Upon this Notice being given, no candidate may voluntarily withdraw until their vote has been counted and the results announced.
8. Where election is required, a qualified delegate may vote for only one nominated candidate for each of the offices of President, Vice President, Treasurer, Secretary, Regional Directors, Women's Liberal Commission (President), Seniors' Liberal Commission (President), Commission of Young Liberals (President), Indigenous Liberal Commission (President) and Post-Secondary Representative.
9. Delegates requiring assistance with voting may be assisted by the Returning Officer, Deputy Returning Officer or a Clerk.
10. The Returning Officer shall report the results of a ballot count first and exclusively to the Co-Chairs.
11. All matters pertaining to the conduct of the voting and the counting of the votes shall be within the sole jurisdiction of the Returning Officer whose decision shall be final and binding.
12. The Candidate who received the greatest number of valid votes cast on any one ballot, for any office of the LPNL, shall be declared to be elected to that office.
13. The Co-Chairs shall announce the results of the Election of Officers by a means of their choosing, and upon such announcement shall officially serve as a motion to adjourn the AGM & Convention.